



LCIT

Approved by AICTE, New Delhi  
Affiliated to CSVTU Bilai (C.G.)

# LAKHMI CHAND INSTITUTE OF TECHNOLOGY

(Under the Aegis of Shree Shree Vidya Sagar ji Maharaj Education Trust)  
Campus : Near High Court, Raipur Road, Bilaspur, Chhattisgarh - 495220  
9522220113, 9179080002 www.lcitbsp.edu.in

An ISO 9001:2015 Institution

## Notice

Ref. No. LCIT/BSP/2024/078

Date- 02.07.2023

It is hereby notified that a **Women's Development / Harassment Redressal Cell ( Internal Complaints Committee)** has been constituted at Lakhmi Chand Institute of Technology, Bilaspur ( C.G.) for the academic session 2023 -24. The committee has been formed to academic affairs.

**The members of the committee are as follows:**

S.No.	Member name	Designation
1	Mrs. Shubhi Shrivastava	Vice Principal
2	Dr. Anjali Harangaonker	HOD
3	Dr. Bhumika Das	HOD
4	Dr. Sumona Das	Assistant Professor
5	Mrs. Sanjana Mitra	Assistant Professor
6	Ms. Nisha Saha	Assistant Professor
7	Ms Deepti Thawait	Assistant Professor

A college Women's Development/Harassment Redressal Cell ensures a safe, respectful environment for women. It addresses complaints of harassment, conducts investigations, and takes appropriate action. The committee promotes gender sensitization, organizes awareness programs, enforces policies against discrimination, and provides support to victims while maintaining confidentiality and legal compliance. The committee shall function as per the rules and regulations of Lakhmi Chand Institute of Technology, Bilaspur and report its activities to the Principal.

All concerned are requested to extend their cooperation to the committee for the smooth execution of its duties.

For any queries, please contact **Dr. G. K. Singh, Principal LCIT Bilaspur (C.G.)**



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## Signature

Dr. G. K. Singh

Principal

LCIT Bilaspur (C.G.)

Copy to:

1. Secretary, LCIT
2. Principal, LCIT
3. Vice Principal, LCIT
4. All Deans & Heads



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## **Minutes of Meeting (Internal Complaints Committee)**

On dated 08.09.2023 at 03:00 pm a meeting of Internal Complaints Committee were held at LCIT to discuss matter related to Women's Development/harassment.

### **Agenda:**

1. To introduce the functions of internal complaints committee for the newly joined girls students.
2. To discuss gender Sensitization programmes for this academic year.
3. To discuss women's day celebrations.

### **Resolution:**

#### **Agenda-1:**

Chairperson of the Committee instructed the Committee members that keeping new admissions in this academic year particularly girl students in mind arrange one induction programme.

#### **Agenda-2:**

The committee should organize awareness programmes and campaigns for the benefit of all members of the college on sexual harassment and gender based discrimination.

#### **Agenda-3:**

Committee discussed about the Women's day celebrations that is going to be celebrated in the month of March.

### **Attendees:**

1. Mrs. Shubhi Shrivastava
2. Dr. Anjali Harangaonker
3. Dr. Bhumika Das
4. Dr. Sumona Das
5. Mrs. Sanjana Mitra
6. Ms. Nisha Saha
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## Minutes of Meeting (Internal Complaints Committee)

On dated 15.01.2024 at 03:00 pm a meeting of Internal Complaints Committee were held at LCIT to discuss matter related to Women's Development/harassment.

### **Agenda:**

1. To consider the grievances found in the complaint box.
2. Any complaint lodged by the students related to girls safety.
3. Regarding gender Sensitization programmes and National events celebrations for this academic year.

### **Resolution:**

#### **Agenda-1:**

The Chairperson stated to give First priority to check the complaint box regularly and arrange the meeting as per the needs to resolve the problem immediately or within a week depending on the severity of the complaint.

#### **Agenda-2:**

One complaint was received from the girl's hostel about the need of dustbins in the washrooms along with the common areas as some of the Hostel girl's are not maintaining minimum safety rules in disposing their sanitary pads.

#### **Agenda-3:**

College has been celebrating National events related to girl safety and gender sensitization programs.

### **Attendees:**

1. Mrs. Shubhi Shrivastava
2. Dr. Anjali Harangaonker
3. Dr. Bhumika Das
4. Dr. Sumona Das
5. Mrs. Sanjana Mitra
6. Ms. Nisha Saha
7. Ms Deepti Thawait